



AGENCY NAME

ADDRESS

Dear Sirs,

APPROVAL TO ACT AS AN IATA AGENT

Effective Date of Approval IATA: **June 10th 2015**

Numeric Code: **IATA**

This is to advise you that your application for IATA accreditation of your Agency has been approved. The effective date of your IATA Approval and the IATA numeric code are shown above.

We enclose herewith the IATA crest for display on the entrance door or show window of your Approved Location. This crest may only be displayed at your approved location and will need to be removed in case of a change of location, relinquishment or withdrawal of such IATA approval.

Your specific attention is drawn to the Passenger Sales Agency Rules. Such rules can be found in our IATA webpage: <http://www.iata.org/services/accreditation-travel/travel-tourism/Pages/tah.aspx>.

The duly signed duplicate copy of your IATA Passenger Sales Agency Agreement will be mailed to you from the Agency Administrator's Office in Madrid. May I remind you that the IATA Agreement will only become effective between your agency and individual member airlines after such airlines have duly appointed your agency to represent them (Article (1) of the Agreement refers).

In accordance with the provisions of the Passenger Sales Agency Rules, please ensure that you notify this office prior to the effective date of any change which may take place within your agency. In accordance with these rules, the IATA approval of Agents undergoing a change is subject to review in order to determine that they continue to meet the required standards.

Last but not least, we would like also to inform you that the main channel of communication between IATA and Travel Agencies is via BSPlink, therefore we strongly recommend you to read all communications under the "file/download" functionality available on BSPlink.

We wish you every success as an IATA Accredited Agent. If you have any queries concerning your IATA approval, this office will be happy to provide you with any assistance you may require.

Yours faithfully,

[Redacted]
Manager, Accreditation

International Air Transport Association

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www.iata.org/customer